

**KENTUCKY BOARD OF LICENSURE FOR
MASSAGE THERAPISTS
MINUTES
FEBRUARY 9, 2004**

MEMBERS PRESENT

Theresa M. Crisler, Chair
Roger Russell, Vice Chair
Patricia L. Sazy, Secretary
Barbara E. Cook
Gerald Henry Clemons
Judy L. Seeley
Kristy Anna Kilcoyne

OCCUPATIONS AND PROFESSIONS STAFF

Donna Solheim, Board Administrator
Wendy Satterly, Administration Supervisor
Kristen M. Webb, Executive Director
Susan Ellis, Fiscal & Financial Section Supervisor
Judy Jennings

OTHERS PRESENT

Kevin C. Brown, Attorney General's Office
Randall S. Bradley, Deputy Commissioner

PUBLIC ATTENDANCE

Pongi H. Swangio
Juisoon Bailey
Bill Bailey
Mike Sazy
Christie Tavalin
Kim Alexander, AMTA – Kentucky Government Liaison
Pam Jenkins, Public Policy Representative Kentucky Chapter AMTA

Call to Order

Theresa Crisler called the meeting to order at 9:05 a.m.

Oath of Office

Judy Jennings administered the Oath of Office to all Massage Therapy Board members.

Election of Officers

The Board held its election of officers. Ms. Crisler asked for nomination as Chair, Vice Chair, and Secretary of the Board. Gerald Clemons nominated Theresa Crisler as Chair of the Board. Being no further nominations to come before the Board, a motion was made by Mr. Clemons that nominations cease and Ms. Crisler is elected by acclamation. Motion, seconded by Roger Russell, carried.

Kristy Kilcoyne nominated Roger Russell as Vice Chair of the Board and Roger Russell nominated Gerald Clemons to serve as Vice Chair of the Board. Being no further nominations to come before the Board, a motion was made by Ms. Sazy that nominations cease. Motion, seconded by Ms. Cook, carried. Ballots were distributed to members. After the vote by Board members, ballots were collected and votes tabulated with Ms. Crisler announcing that Mr. Russell was elected as Vice Chair.

Gerald Clemons nominated Pat Sazy to serve as Secretary of the Board. Being no further nominations to come before the Board, a motion was made by Mr. Russell that nominations cease and Ms. Sazy be elected by acclamation. Motion, seconded by Ms. Kilcoyne, carried.

Introductions

Wendy Satterly with the Division of Occupations and Professions introduced Kristen Webb, Director of the Division of Occupations and Professions, Randall Bradley, Deputy Commissioner, Department for Administration, Susan Ellis, Financial officer with the Division of Occupations and Professions, and Donna Solheim, Board Administrator.

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Ms. Satterly also addressed the Board regarding the reasons as well as procedures for establishing Committees for a new Board. She also explained the role of each Committee. After discussion the Board decided that they would defer the matter until the meeting to be held on March 8, 2004.

Randy Bradley welcomed the Board of Licensure for Massage Therapy to the Division of Occupations and Professions.

Susan Ellis and Mr. Bradley explained the budget and financial process for Boards that are assigned to the Division of Occupations and Professions. They discussed how funds are generated and how they are distributed in order for the Boards to operate.

Kevin Brown welcomed the Board and presented each Board member and staff with a packet of information explaining the role of a Board member as well as the proper procedures expected of them in dealing not only with the licensee, but the public as well as it relates to the Law and Regulations.

Minutes

A motion was made by Mr. Russell to approve the minutes of the January 12, 2003 meeting, as presented. Motion, seconded by Ms. Sazy, carried.

Financial Statement

Not available.

Chair Report

Ms. Crisler updated the Board regarding the inquiry of approximately seventy-one (71) perspective licensees inquiring about procedures for licensure.

Old Business

None at this time

New Business

Pat Sazy presented the Board with an information packet regarding guidelines as well as procedures for applying for licensure for Massage Therapy. This information is pending further review to be discussed at the next scheduled meeting March 8, 2004.

Adjournment

Having no further business before the Board, a motion was made by Gerald Clemons to adjourn. Motion, seconded by Judy Seely, carried. The meeting adjourned at 11:18 a.m.


Approved